

NAIOP COLORADO CORONAVIRUS HEALTH & SAFETY GUIDELINES & PROTOCOLS:

To reduce exposure while attending NAIOP Colorado Chapter programs and events, please follow these guidelines and safety protocols -

- Stay home if you feel sick, or have the following symptoms; fever, persistent cough, or respiratory distress.
- Face masks required entering/exiting the event space or moving throughout the venue;
- Follow guidance from local health authorities, for everyday preventative actions to help prevent the spread of respiratory viruses including:
 - Washing hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
 - Avoiding touch eyes, nose, and mouth with unwashed hands.
 - Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
 - Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Attendees must always be seated, when not moving throughout the venue;
- Groups of 8 or less at tables;
- Adhere to the 6ft social distancing protocol and respect others' personal space;
- Go to the event organizer (or equivalent) at any time, if you feel unwell or are experiencing flu-like symptoms.

What NAIOP is doing to keep you safe and comfortable -

- Sanitizing - Hand sanitizing or handwashing stations placed in key areas.
- Personal Protective Equipment (PPE) – Appropriate PPE will be available for all attendees and organizers to include masks, gloves, hand sanitizer gel and wipes.
- Color-coded Wristbands – Attendees will be provided color-coded wristbands to let those around you know your feelings on Social Distancing: Red – Hi, I am keeping my distance; Yellow – Okay with talking 6' apart; or Green – Business as usual (elbow bumps okay).
- Social Distancing – Attendees will be asked to practice social distancing where feasible; physical distancing provided at registration, meeting space and food & beverage functions. Where social distancing guidelines cannot be maintained, barriers will be used where feasible or one-way traffic patterns to separate guests.
- Event Staff - The meeting organizers, building and wait staff will be required to wear appropriate PPE and provide continual cleaning and disinfecting of the meeting area(s) and high traffic, high touch public areas during the event.
- Grab & Go Food & Beverages - All food and beverages will be served in disposable, sealed containers to minimize contact and to ensure guest safety.

Post-event –

Based on current contact tracing advice from health authorities, if you test positive for COVID-19 up to 14 days after the NAIOP event or program, please inform the NAIOP Colorado office by phone at (303) 782-0155 or email: naiop@wmrdenver.com.